



**For Principals:
'At a Glance' Information about the
National RTLB Service**

December 2013

The national RTLB (Resource Teacher: Learning and Behaviour) service works together with your school and teachers to find **solutions for student learning and behaviour needs**. More often than not these solutions go beyond the individual student and also benefit the teacher, the whole class, groups of students and or the whole school.

<p>How do we access an RTLB service?</p>	<ul style="list-style-type: none"> ➤ Directly through your local RTLB cluster – either by talking with the Liaison RTLB who regularly visits your school, or by contacting the Cluster Manager. They will explain the referral process and support you to make the referral. 		
<p>What can we expect when a service is provided?</p>	<ul style="list-style-type: none"> ➤ Prompt, timely response from the RTLB service with an RTLB who will come to the school to work with the referred student(s) and their teacher(s) ➤ The RTLB will bring additional evidence-based expertise, skill and knowledge around student learning and behaviour, and around school support systems ➤ An initial assessment of the situation. The RTLB will gather relevant data and meet with key people including parents and whānau. They may build on learning and assessment data that you already have, and do extra assessments where required ➤ Close collaboration with your SENCo and teacher(s) and family/whānau to find a practical solution, set goals and develop a plan based on the assessment information ➤ The plan will be documented, agreed and implemented with the teacher(s), supported with Learning Support Funding if needed, and monitored regularly with ongoing follow-up and support ➤ Progress will be reviewed within an agreed timeframe. There will be agreement on next steps and RTLB involvement. You will be consulted when RTLB support concludes. 		
<p>What does the RTLB service provide?</p>	<p>For students:</p> <ul style="list-style-type: none"> ➤ Targeted interventions to support Year 1-10 students with learning and behaviour needs ➤ Ongoing, targeted support and monitoring of a students working long term within level one of the curriculum (HLN students) – this service extends into Year 11 ➤ Gateway education assessments and follow up for students entering State Care (CYF) <p>Class support:</p> <ul style="list-style-type: none"> ➤ Provision of Incredible Years Teacher (IYT) programmes ➤ Working with teachers within the classroom, coaching and providing reflective teacher feedback. <p>School support:</p> <ul style="list-style-type: none"> ➤ Professional development and facilitated communities of practice for teachers on a range of topics to do with learning, behaviour, inclusive practice and your school's learning and behaviour systems. Your local cluster will be able to inform you of what they are able to offer ➤ SENCo support and networking ➤ Assistance with various applications: e.g. ORS, Intensive Wraparound Service (IWS), Assistive Technology, Special Assessment Conditions, Bilingual Assessment; and help accessing Ministry of Education Special Education services and other community agency services. <p>Funding:</p> <ul style="list-style-type: none"> ➤ Learning Support and Year 11-13 funding allocated on the basis of need. Funding supports RTLB interventions or projects that benefit students with learning and or behaviour needs. 		
<p>Who do RTLB work with?</p>	<ul style="list-style-type: none"> ➤ Students, teachers, SENCos, parents, whānau, Ministry Special Education and community agencies. 		
<p>National focus</p>	<table border="0" style="width: 100%;"> <tr> <td style="vertical-align: top;"> <ul style="list-style-type: none"> ➤ Raising achievement - Māori, Pasifika and low socio economic status students ➤ 100% of schools/kura will demonstrate inclusive practice by 2014 </td> <td style="vertical-align: top;"> <ul style="list-style-type: none"> ➤ PB4L programmes including IYT, School-wide, IWS ➤ Gateway health and education assessments ➤ Vulnerable children and Children's Action Teams (in the pipeline) </td> </tr> </table>	<ul style="list-style-type: none"> ➤ Raising achievement - Māori, Pasifika and low socio economic status students ➤ 100% of schools/kura will demonstrate inclusive practice by 2014 	<ul style="list-style-type: none"> ➤ PB4L programmes including IYT, School-wide, IWS ➤ Gateway health and education assessments ➤ Vulnerable children and Children's Action Teams (in the pipeline)
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<p>The service works best when...</p>	<ul style="list-style-type: none"> ➤ RTLB and teachers commit to, and follow through on, agreed actions ➤ RTLB and teachers work effectively together. 		
<p>More Information</p>	<ul style="list-style-type: none"> ➤ To find out more about the RTLB service, go to the RTLB website on TKI at http://rtlb.tki.org.nz/. 		
<p>If you are concerned about the service</p>	<ul style="list-style-type: none"> ➤ Contact your local RTLB cluster manager. 		